



8600 Academy Road NE | Albuquerque | New Mexico 87111-1107 | 505.821.1993 |
www.heightscpc.org

2020 Facility Use Agreement

Name of Group/Event: New Mexico 4-Wheelers	
Date(s): 1/9/20, 2/13/20, 3/12/20, 4/9/20, 10/8/20, 11/12/20	Time(s): 6:30PM-9PM
Room(s) Requested: 401? Big room at end of hall in Adult Ed building	Est. number of people in group: 30-50
Contact Person: Frank Whiston	Email: pr@nm4w.org
Address: 4710 Cedarbrook Ct NE 87111	Phone: 844-7471 (office) 681-0017 (Cell)
Type of Activity (i.e. meeting, volleyball, arts & crafts): Monthly Meeting	
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This Agreement between HCPC and the New Mexico 4-Wheelers Inc. for the purpose of

Club Meetings

will take effect on the 10th day of January, 2020, and will expire on the
14th Day of November, 2020.

HCPC is a House of Worship –

It is expected that your group will be respectful of this at all times

2020 Facility Use Agreement

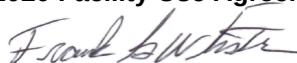
1. HCPC reserves the right to deny or cancel any group that does not abide by this signed Agreement, or whose purpose, philosophy or usage of the facility conflicts with the mission of HCPC. Groups may be asked to provide information (brochure, statement or website) pertaining to the purpose/philosophy of the group.
2. It is understood that Church events and/or ministries will always take precedence for use of the HCPC facilities. Groups will be notified via e-mail of the need to cancel or reschedule a given time/date.
3. HCPC is to be notified of any cancellation(s) of scheduled date(s). Groups may use only those room(s) scheduled at the time(s) scheduled. If the need arises for different or an additional room(s), contact the HCPC Facility Coordinator for availability. Groups are expected to leave room(s) in the same condition as found, including table arrangement. Tables/ chairs are not to be taken from other rooms or areas of the church
4. HCPC's facility is not available for the purpose of fundraising or "break-even" purposes. Groups/individuals may not charge attendees or request suggested donations to attend an event. Facility may not be used by any group, organization or individual that would monetarily profit by the use of the facility. There is no charge for the use of the HCPC facility. Donations are gratefully accepted.
5. All persons using our facility are expected to exercise reasonable care and judgment to prevent damage to the facility. Groups will be expected to cover the dollar amount of repairs, cleaning, and/or replacement costs pertaining to any damages that occur as a result of the negligence of the group/individuals.
6. HCPC does not assume responsibility for any personal injury, or loss/damage of property associated with the use of HCPC facility, including the use of parking lots. Groups and individuals associated with groups agree to hold harmless HCPC (including HCPC's agents, employees, and representatives) for any and all liability associated with use of HCPC facility.

Please indicate if the groups has insurance coverage:

- a. Yes - group has liability insurance and will ensure that the required certificate is on file with HCPC.
 - b. No - group does not have liability insurance.
7. Minors must be supervised at all times. HCPC is not responsible for the safety of minor participants. Groups will ensure that there is a person(s) available who is responsible for supervision. The name of the person(s) responsible for the on-site supervision of minors must be provided below. It is expected that a high degree of care and attention will be taken to ensure the safety of minors during the use of the facility.
 8. NO alcoholic beverages or drugs are allowed on the premises. Smoking is allowed outdoors only.
 9. Only light snacks and beverages are allowed. Prepared food may be brought in with prior permission.
 10. Signs are not to be posted on bulletin boards or walls.
 11. It is required that at least one person signing this agreement be in attendance at all event(s), and that members of the group be informed of the above policies.

I have read and agree to abide by this HCPC 2020 Facility Use Agreement.

Frank Whiston
Name (Print)


Signature

1 Responsible for minors on-site (print)

Signature

2 Responsible for minors on-site (print)

Signature